PLEASURE RIDGE PARK FIRE PROTECTION DISTRICT
BOARD OF TRUSTEE MEETING MINUTES

Date: July 20, 2026

Time: 4:00 pm

Attendees: Chairman James Taylor, Trustees Dwight Mitchell, Dustin Baker, Patrick Sparks, Jerry Whitaker, Chief Jason Meiman, Colonel J. A. Bowman, Cheryl Smalley, and Maurice Byrne Jr.

CALL TO ORDER:

- The meeting was called to order at 4:00 pm by Chairman James Taylor.

MOTION TO GO INTO CLOSED SESSION (1):

Trustee Mitchell motioned for a Closed Session for "Discussion or hearings which may lead to the appointment, discipline or dismissal of a member of the Fire Protection District for the protection of the member [and not to discuss general personnel matters]". Second by Trustee Baker. Vote taken; motion carried. Closed Session began at 4:01 pm.

RETURN TO OPEN SESSION:

Trustee Mitchell motioned to return to Open Session, Second by Trustee Sparks. Vote taken; motion carried. The meeting returned to Open Session at 4:15 pm with no actions taken:

CONSTRUCTION UPDATE:

- Chris Bingaman, Project Manager for 6770 Dixie Highway property, gave an update as well as showed pictures of the current progress.

ELECTION COMMITTEE BALLOT COUNT CONFIRMATION:

- Trustee Whitaker read the ballot count for the Firefighter/District Member Election held Saturday, June 27, 2026. Nominees and their vote count are as follows: Nathan Graviss – 1 vote, Joshua Johnson – 3 votes and Kyle Mattingly – 8 votes.

Trustee Whitaker motioned to approve the votes as read and confirm election of Kyle Mattingly to Firefighter/District Member Trustee. Second by Trustee Sparks. Vote taken, motion carried.

- After the ballots were read and the results confirmed Trustee Kyle Mattingly took the Oath of Office.

MAYORAL APPOINTEE TRUSTEE CONFIRMATION:

- The Mayoral Appointee confirmation letter for Patrick Sparks was received. Trustee Patrick Sparks took the Oath of Office.

NOMINATION OF BOARD OF TRUSTEE OFFICERS:

Chair: Trustee Mitchell nominated Trustee Taylor, Second by Trustee Baker. No other nominations followed. Vote taken; motion carried.

Treasurer: Chairman Taylor nominated Trustee Mitchell, Second by Trustee Whitaker. No other nominations followed. Vote taken; motion carried.

Secretary: Chairman Taylor nominated Trustee Sparks, Second by Trustee Mitchell. No other nominations followed. Vote taken; motion carried.

Chair Taylor appointed the following Standing Committees:

Finance:	Dwight Mitchell (Chair)	**Personnel**:	Patrick Sparks (Chair)
	Dustin Baker		Jerry Whitaker
	James Taylor		Kyle Mattingly

APPROVAL OF MINUTES:

- Approval of Board Meeting Minutes for June 15, 2026 and Special/Emergency Board Meeting for June 23, 2026, motion by Trustee Mitchell to approve minutes as written, Second by Trustee Baker. Vote taken; motion carried.

CORRESPONDENCE: Read by Trustee Baker

- Fern Creek Fire Protection District – Thank You
- Honorable Morgan McGarvey, Member of Congress – Thank You
- Southwest Regional Library, Hailey Merriman – Thank You

FINANCIAL REPORT:

The following financial report for the period ending June 30, 2026, was read by Trustee Mitchell:

General Fund Checking: Beginning Balance 100006	**$ 590,795.91**
Total Receipts (deposits)	$ 1,099,124.79
Total Monies Available in General Fund Checking	$ 1,689,920.70
Disbursements (regular checks and direct deposit withdrawals)	$ 1,206,689.21
General Fund Checking: Ending Balance	**$ 483,231.49**
Money Market Savings: Beginning Balance 110100	**$ 204,849.89**
Interest earned	$ 359.19
Monies transferred into Money Market Savings Account	$ 0.00
Monies transferred out to General Fund Checking	$ 0.00
Monies transferred out to Holding Company Money Market Account	$ 0.00
Monies transferred out to Capital Fund	$ 0.00
Money Market Savings Account Ending Balance	**$ 205,209.08**
Capital Funds Account: Beginning Balance 100001	**$ 1,289,792.04**
Interest Earned	$ 2,261.55
Deposited into Capital Fund Account	$ 0.00
Monies Transferred out to General Fund Checking	$ 0.00
Monies Transferred out to Employee Sick Time	$ 0.00
Capital Company Account Ending Balance	**$ 1,292,053.59**
Holding Company Money Market Account 100004	**$17,146,691.04**
Interest earned	$ 50,613.02
Deposited into Holding Money Market	$ 713,211.37
Monies transferred out to General Fund Checking	$ 1,026,360.37
Monies transferred out to Payroll Account	$ 1,391,700.94
Holding Company MM Account Ending Balance	**$15,492,454.12**
Holding Company Account Beginning Balance 100300	**$ 1,000.00**
Interest Earned	$ 0.00
EFT Deposited into Holding Company Account	$ 308,951.06
Monies Transferred out to General Fund Checking	$ (308,951.06)
Holding Company Account Ending Balance	**$ 1,000.00**

Forcht Retirement Sick Leave 110200	**$ 94,915.08**
Interest earned	$ 166.43
Deposited into Investment Account	$ 0.00
Monies transferred out to General Fund Checking	$ 0.00
Forcht Retirement Sick Leave Ending Balance	**$ 95,081.51**
Investment Account 110300	**$ 2,175,575.85**
Interest earned	$ 17,653.60
Unrealized Gain on Investments	$ 23,937.31
Investment Account Ending Balance	**$ 2,217,166.76**
Petty Cash	**$ 6,150.00**
Deposits or on Hand	$ 0.00
Withdrawals	$ 0.00
Petty Cash Ending Balance	**$ 6,150.00**
Payroll Clearing Account 100100	**$ 10,007.36**
Interest earned	$ 0.00
Deposited into Payroll Account	$ 1,391,700.94
Payroll Activity	$ (1,107,499.60)
Payroll Clearing Account Ending Balance	**$ 294,208.63**
Public Funds 100101	**$ 410,434.69**
Auxiliary Account 10200	**$ 6,056.59**
Total Funds Available	**$20,503,046.46**

Trustee Sparks motioned to approve the Financial Report as read, Second by Trustee Whitaker. Vote taken; motion carried.

COMMITTEE REPORTS

FINANCE COMMITTEE:

Monthly Financial Update:

- The Board reviewed the following reports:
  - Balance Sheet
  - Budget vs Actual
  - Revenue Tracker

Trustee Sparks motioned to approve the Financial Updates as read, Second by Trustee Whitaker. Vote taken; motion carried.

PERSONNEL COMMITTEE:

Fire & EMS Personnel

New Hires Full-time: N/A

New Hire Part-time: N/A

Interim Positions/Appointments/Promotions, Transfers, etc.:N/A

Leave of Absence: N/A

Return from Leave of Absence: N/A

Retirement/Resignations/Terminations:

- 7/17/26 – Klinglesmith, Trenton – EMT – submitted a letter of resignation effective immediately.

Auxiliary Personnel

New Applicants/Reactivations: N/A

Leave of Absence: N/A

Return from Leave: N/A

Terminations/Resignations: N/A

Motion by Trustee Mitchell to approve the Personnel Actions as read, Second by Trustee Whitaker. Vote taken; motion carried.

FIRE CHIEF'S REPORT:

Motion by Trustee Mitchell to approve the Fire Chief's report as read, Second by Trustee Sparks. Vote taken; motion carried.

UNFINISHED BUSINESS/NEW BUSINESS OR FOR INFORMATIONAL PURPOSES:

Chief Meiman presented to the Board of Trustees vehicles to be purchased on the State Contract. Vehicle #1 to be purchased is a 2026 Chevrolet Tahoe $71,280.00 - to replace Colonel Bowman's current vehicle which will be rolled down to Lt. Colonel Charles Mucker upon his arrival to the department. Vehicle #2 to be purchased is also a 2026 Chevrolet Tahoe $59,907.00 – to be used as an EMS Fly Car. Both purchases were previously approved.

Chief Meiman presented to the Board of Trustees documents for 2027 Tax Rates as follows:

- Real Property and Tangible Personal Property and Inventory Tax Rates = $.20/$100

Chairman Taylor motioned to approve the Real and Tangible Property and Inventory Tax Rates at $.20/$100, Second by Trustee Mitchell. Vote taken; motion carried.

- Motor Vehicle Tax Rate = $.20/$100

Chairman Taylor motioned to approve the Motor Vehicle Tax Rate at $.20/$100, Second by Trustee Whitaker. Vote taken; motion carried.

Colonel Bowman informed the Board of Trustees that the Fire Boat has been finalized. Colonel Bowman, Major Graviss and Captain Mattingly will be traveling to Mobile Alabama for trials. Colonel Bowman also informed the Board that the Tower Ladder will be delivered to HQ for their review and will be put on track September 1, 2026.

MOTION TO GO INTO CLOSED SESSION:

Trustee Sparks motioned for a Closed Session for “Discussion or hearings which may lead to the appointment, discipline or dismissal of a member of the Fire Protection District for the protection of the member [and not to discuss general personnel matters]”. Second by Trustee Mitchell. Vote taken; motion carried. Closed Session began at 4:45 pm.

RETURN TO OPEN SESSION:

Trustee Mitchell motioned to return to Open Session, Second by Trustee Sparks. Vote taken; motion carried. The meeting returned to Open Session at 4:55 pm with no action taken:

ADJOURNMENT: the minutes and the financial statement that have been approved by the Board of Trustee will be kept in the minute book and to be filed with the Jefferson Country Clerk and all other important records and materials shall be maintained at the Headquarters of the Pleasure Ridge Park Fire Protection District at 9500 Stonestreet Road, Louisville Kentucky, 40272, for inspection under the open records law, KRS 61.870 to 61.884.

With no further business, Trustee Mitchell motioned to adjourn the meeting, Second by Trustee Whitaker. Vote taken; motion carried. The meeting of the Pleasure Ridge Park Fire Protection Board of Trustees adjourned at 5:00 pm.

Minutes transcribed by Cheryl Smalley