PLEASURE RIDGE PARK FIRE PROTECTION DISTRICT
BOARD OF TRUSTEE MEETING MINUTES

Date: June 15, 2026

Time: 4:00 pm

Attendees: Chairman James Taylor, Trustees Dwight Mitchell, Dustin Baker, Douglas Poynter, Patrick Sparks, Chief Jason Meiman, Colonel J. A. Bowman, Cheryl Smalley, and Maurice Byrne Jr.

Absent: Trustee Jerry Whitaker

CALL TO ORDER:

- The meeting was called to order at 4:00 pm by Chairman James Taylor.

APPROVAL OF MINUTES:

- Approval of Board Meeting Minutes for May 18, 2026, motion by Trustee Mitchell to approve minutes as written, Second by Trustee Baker. Vote taken; motion carried.

CONSTRUCTION UPDATE:

- Chris Bingaman, Project Manager for 6770 Dixie Highway property, gave an update as well as showed pictures of the current progress.

CORRESPONDENCE: N/A

FINANCIAL REPORT:

The following financial report for the period ending April 30, 2026, was read by Trustee Mitchell:

General Fund Checking: Beginning Balance 100006	**$ 247,288.29**
Total Receipts (deposits)	$ 1,721,134.37
Total Monies Available in General Fund Checking	$ 1,968,422.66
Disbursements (regular checks and direct deposit withdrawals)	$ 1,377,626.75
General Fund Checking: Ending Balance	**$ 590.795.91**
Money Market Savings: Beginning Balance 110100	**$ 552,377.12**
Interest earned	$ 382.10
Monies transferred into Money Market Savings Account	$ 0.00
Monies transferred out to General Fund Checking	$ 347,909.33
Monies transferred out to Holding Company Money Market Account	$ 0.00
Monies transferred out to Capital Fund	$ 0.00
Money Market Savings Account Ending Balance	**$ 204.849.89**
Capital Funds Account: Beginning Balance 100001	**$ 1,287,745.76**
Interest Earned	$ 2,046.28
Deposited into Capital Fund Account	$ 0.00
Monies Transferred out to General Fund Checking	$ 0.00
Capital Company Account Ending Balance	**$ 1,289,792.04**
Holding Company Money Market Account 100004	**$19,362,582.98**
Interest earned	$ 49,702.28
Deposited into Holding Money Market	$ 321,486.89
Monies transferred out to General Fund Checking	$ 1,560,249.34
Monies transferred out to Payroll Account	$ 1,026.831.77
Holding Company MM Account Ending Balance	**$17,146,691.04**

Holding Company Account Beginning Balance 100300	**$ 1,000.00**
Interest Earned	$ 0.00
EFT Deposited into Holding Company Account	$ 321,479.53
Monies Transferred out to General Fund Checking	$ (321,479.53)
Holding Company Account Ending Balance	**$ 1,000.00**
Forcht Retirement Sick Leave 110200	**$ 94,764.50**
Interest earned	$ 150.58
Deposited into Investment Account	$ 0.00
Monies transferred out to General Fund Checking	$ 0.00
Forcht Retirement Sick Leave Ending Balance	**$ 94,915.08**
Investment Account 110300	**$ 2,177,373.73**
Interest earned	$ 15,313.27
Unrealized Gain on Investments	$ 22,198.27
Investment Account Ending Balance	**$ 2,214,885.27**
Petty Cash	**$ 6,150.00**
Deposits or on Hand	$ 0.00
Withdrawals	$ 0.00
Petty Cash Ending Balance	**$ 6,150.00**
Payroll Clearing Account 100100	**$ 10,007.36**
Interest earned	$ 0.00
Deposited into Payroll Account	$ 1,026,839.06
Payroll Activity	$ (1,026,839.13)
Payroll Clearing Account Ending Balance	**$ 10,007.29**
Public Funds 100101	**$ 409,253.02**
Auxiliary Account 10200	**$ 6,056.59**
Total Funds Available	**$21,974,396.13**

Trustee Poynter motioned to approve the Financial Report as read, Second by Trustee Sparks. Vote taken; motion carried.

Investment Update from Greg Mullaney. Chairman Taylor presented a document updating investments through Greg Mullaney, Somnio Wealth. $294,000.00 worth of bonds were purchased for approximately $262,271.48 and will yield a return on maturity of approximately 3.86%.

COMMITTEE REPORTS

FINANCE COMMITTEE:

Monthly Financial Update:

- The Board reviewed the following reports:
  - Balance Sheet
  - Budget vs Actual
  - Revenue Tracker

Trustee Poynter motioned to approve the Financial Updates as read, Second by Trustee Sparks. Vote taken; motion carried.

PERSONNEL COMMITTEE:

Fire & EMS Personnel

New Hires Full-time:

- Brown, Sara – Medical Stockroom Clerk
- Greathouse, Chad – Medical Training Officer

New Hire Part-time: N/A

Interim Positions/Appointments/Promotions, Transfers, etc.:N/A

- Promotional List Major
    1. Fries, Jr., Christopher
    2. Hermes, Devin

- Promotional Hire – Medical Training Officer
    1. Vardeman, Ashley

Leave of Absence: N/A

Return from Leave of Absence: N/A

Retirement/Resignations/Terminations:

- 5/24/26 – Pakozdy, Anthony – FF/EMT – submitted a letter of resignation effective 6/6/2026.
- 5/26/26 – Willbur, Riley – FF/EMT – terminated.
- 5/29/26 – Hawkins, Courtney – EMT – submitted a letter of resignation effective immediately.
- 6/2/26 – Wheeler, Mika – EMT – submitted a letter of resignation effective immediately.
- 6/8/26 – Heath, Joseph – Captain (PT) – submitted a verbal resignation effective immediately.

Auxiliary Personnel

New Applicants/Reactivations: N/A

Leave of Absence: N/A

Return from Leave: N/A

Terminations/Resignations: N/A

Motion by Trustee Poynter to approve the promotion to Medical Training Officer with the rank of Captain for Ashley Vardeman, Second by Trustee Mitchell. Vote taken; motion carried.

Motion by Trustee Poynter to approve the hiring of Medical Training Officer with the rank of Captain for Chad Greathouse, Second by Trustee Mitchell. Vote taken; motion carried.

Motion by Trustee Baker to approve the Personnel Actions as read, Second by Trustee Poynter. Vote taken; motion carried.

FIRE CHIEF'S REPORT:

Motion by Trustee Mitchell to approve the Fire Chief's report as read, Second by Trustee Poynter. Vote taken; motion carried.

UNFINISHED BUSINESS/NEW BUSINESS OR FOR INFORMATIONAL PURPOSES:

Chief Meiman discussed a revision to the Sick Leave Benefit Reporting Policy, 600.08. Specifically section 6.02, currently states under "Forty-two hour personnel – three working days off in any period of twelve consecutive months due to minor illness, shall constitute grounds for a verbal warning. Upon return from the fifth (5th) day" and should be revised to say "Upon return from the fourth (4th) day". The SOP will be distributed to personnel for review and understanding.

Trustee Sparks motioned to approve the revision to the Sick Leave Benefits Reporting Policy 600.08 as read, Second by Trustee Mitchell. Vote taken; motion carried.

Chief Meiman discussed contracts with the following: Commonwealth of Kentucky – Urban Search and Rescue Team and KY Task Force – Team 1 and 2. All employees will be covered under Pleasure Ridge Park Fire Protection District as well as KEMI for worker's compensation when working on either the Urban Search and Rescue Team or Task Force Team 1 and/or 2. Legal counsel has reviewed both contracts and Chief Meiman is asking for Board Approval.

Trustee Mitchell motioned to approve both contracts as written, Second by Trustee Poynter. Vote taken; motion carried.

Chief Meiman brought an Affiliation Agreement between JCTCS Educational Institution and Pleasure Ridge Park Fire Protection District to train and educate our own Paramedics. This contract/agreement has been reviewed by Legal Counsel. Chief Meiman is asking for Board approval for this agreement.

Trustee Poynter motioned to approve the contract/agreement with JCTCS as written, Second by Trustee Baker. Vote taken; motion carried.

Chief Meiman presented Budget Amendments for the 25-26 Budget to the Board. These amendments were reviewed and discussed.

Trustee Poynter motioned to approve the amendments as presented, Second by Trustee Mitchell. Vote taken; motion carried.

Chief Meiman presented the Budget for the 26-27 Fiscal Year to the Board. The budget was reviewed and discussed.

Trustee Mitchell motioned to approve the 26-27 Budget as presented, Second by Trustee Baker. Vote taken; motion carried.

Chief Meiman informed the Board of Trustees that the department had received an email stating that Mayor Greenburg had renewed Patrick Sparks as an appointed Board Member. Upon receipt of documents Trustee Sparks will be sworn in, possibly the next Board Meeting in July.

Colonel Tiernan presented to the Board of Trustees – 2026 Mission Lifeline EMS Recognition – Mission Lifeline Gold Award which was given to the department and is the highest standard presented from the American Heart Association.

MOTION TO GO INTO CLOSED SESSION:

Trustee Sparks motioned for a Closed Session for "Discussion or hearings which may lead to the appointment, discipline or dismissal of a member of the Fire Protection District for the protection of the member [and not to discuss general personnel matters]". Second by Trustee Baker. Vote taken; motion carried. Closed Session began at 4:35 pm.

RETURN TO OPEN SESSION:

Trustee Mitchell motioned to return to Open Session, Second by Trustee Sparks. Vote taken; motion carried. The meeting returned to Open Session at 4:45 pm with the following actions taken:

Trustee Baker motioned to accept the contract with Charles Mucker, Lt, Colonel HR as presented, Second by Trustee Taylor. Vote taken; motion carried.

Trustee Mitchell motioned to approve the hiring of the MTO Chad Greathouse with the vacation accrual rate of 1 year, Second by Trustee Baker. Vote taken; motion carried.

MOTION TO GO INTO EXECUTIVE CLOSED SESSION:

Trustee Mitchell motioned for a Closed Session for "Discussion or hearings which may lead to the appointment, discipline or dismissal of a member of the Fire Protection District for the protection of the member [and not to discuss general personnel matters]". Second by Trustee Baker. Vote taken; motion carried. Closed Session began at 4:47 pm.

RETURN TO OPEN SESSION:

Trustee Poynter motioned to return to Open Session, Second by Trustee Mitchell. Vote taken; motion carried. The meeting returned to Open Session at 4:59 pm with the following actions taken:

At the June 15, 2026, Board of Trustees Meeting with James Taylor, Dwight Mitchell, Dustin Baker, Douglas Poynter, Patrick Sparks present – motion that because Chari James Taylor preferred KRS 75.130 disciplinary charges against Shawn Wilder which the Board of Trustees is required to now hear and determine as judge and jury impartially while Fire Chief Zion Jason Meiman separately from Board of Trustees is legally required to present and prosecute the charges against Shawn Wilder independent from the Board of Trustees, no member of the Board of Trustees shall at any time talk to or communicate with Shawn Wilder, any witnesses, or member of the PRPFPD or anyone else, and if contacted by any person whatsoever immediately within 24 hours inform the Chair in writing. Motion was made by Trustee Mitchell, Second by Trustee Poynter. Vote taken; motion carried.

ADJOURNMENT: the minutes and the financial statement that have been approved by the Board of Trustee will be kept in the minute book and to be filed with the Jefferson Country Clerk and all other important records and materials shall be maintained at the Headquarters of the Pleasure Ridge Park Fire Protection District at 9500 Stonestreet Road, Louisville Kentucky, 40272, for inspection under the open records law, KRS 61.870 to 61.884.

With no further business, Trustee Mitchell motioned to adjourn the meeting, Second by Trustee Sparks. Vote taken; motion carried. The meeting of the Pleasure Ridge Park Fire Protection Board of Trustees adjourned at 5:00 pm.

Minutes transcribed by Cheryl Smalley