

PLEASURE RIDGE PARK FIRE PROTECTION DISTRICT BOARD OF TRUSTEE MEETING MINUTES

Date: February 16, 2026

Time: 4:00 pm

Attendees: Chairman James Taylor, Trustees Dwight Mitchell, Dustin Baker, Patrick Sparks, Douglas Poynter, Jerry Whitaker, Chief Jason Meiman, Colonel J. A. Bowman, Cheryl Smalley, and Maurice Byrne Jr.

Absent: Trustee Dena Whittler-Weedman

CALL TO ORDER:

- The meeting was called to order at 4:00 pm by Chairman James Taylor.

APPROVAL OF MINUTES:

- Approval of Board Meeting Minutes for January 20, 2026, motion by Trustee Poynter to approve minutes as written, Second by Trustee Mitchell. Vote taken; motion carried.

CORRESPONDENCE: Read by Trustee Baker.

- Letter regarding Emergency Interfacility Transfer – Lt. Col. Patrick Tiernan
- Proclamations

AUDIT: A final copy of the Financial Audit for Year Ended June 30, 2025 was sent to all Board of Trustee Members. The approval vote was taken at the Board of Trustees Meeting January 20, 2026.

CONSTRUCTION UPDATE: Chris Bingaman, Project Manager for 6770 Dixie Highway property, gave an update on progress. Demolition of the interior has begun. Mr. Bingaman shared photographs with all Board of Trustee Members.

FINANCIAL REPORT:

The following financial report for the period ending January 31, 2026, was read by Trustee Mitchell:

General Fund Checking: Beginning Balance 100006	\$ 484,287.16
Total Receipts (deposits)	\$ 1,304,090.41
Total Monies Available in General Fund Checking	\$ 1,788,377.57
Disbursements (regular checks and direct deposit withdrawals)	\$ 1,516,784.76
General Fund Checking: Ending Balance	<u>\$ 271,592.81</u>
Money Market Savings: Beginning Balance 110100	\$ 320,401.43
Interest earned	\$ 526.69
Monies transferred into Money Market Savings Account	\$ 0.00
Monies transferred out to General Fund Checking	\$ 0.00
Monies transferred out to Holding Company Money Market Account	\$ 0.00
Monies transferred out to Capital Fund	\$ 0.00
Money Market Savings Account Ending Balance	<u>\$ 320,928.12</u>
Capital Funds Account: Beginning Balance 100001	\$ 1,279,313.09
Interest Earned	\$ 2,102.98
Deposited into Capital Fund Account	\$ 0.00
Monies Transferred out to General Fund Checking	\$ 0.00
Capital Company Account Ending Balance	<u>\$ 1,281,416.07</u>

Holding Company Money Market Account 100004	\$13,241,625.99
Interest earned	\$ 58,186.32
Deposited into Holding Money Market	\$11,400,197.94
Monies transferred out to General Fund Checking	\$ 1,256,775.11
Monies transferred out to Payroll Account	\$ 928,880.49
Holding Company MM Account Ending Balance	<u>\$22,514,354.65</u>
Holding Company Account Beginning Balance 100300	\$ 1,000.00
Interest Earned	\$ 0.00
EFT Deposited into Holding Company Account	\$ 0.00
Monies Transferred out to General Fund Checking	\$ 0.00
Holding Company Account Ending Balance	<u>\$ 1,000.00</u>
Forcht Retirement Sick Leave 110200	\$ 94,143.94
Interest earned	\$ 154.76
Deposited into Investment Account	\$ 0.00
Monies transferred out to General Fund Checking	\$ 0.00
Forcht Retirement Sick Leave Ending Balance	<u>\$ 94,298.70</u>
Investment Account 110300	\$ 2,179,258.25
Interest earned	\$ 12,626.87
Unrealized Gain on Investments	\$ 0.00
Investment Account Ending Balance	<u>\$ 2,191,885.12</u>
Petty Cash	\$ 6,150.00
Deposits or on Hand	\$ 0.00
Withdrawals	\$ 0.00
Petty Cash Ending Balance	<u>\$ 6,150.00</u>
Payroll Clearing Account 100100	\$ 10,007.30
Interest earned	\$ 0.00
Deposited into Payroll Account	\$ 928,887.21
Payroll Activity	\$ (928,887.79)
Payroll Clearing Account Ending Balance	<u>\$ 10,006.72</u>
Public Funds 100101	\$ 225,836.75
Auxiliary Account 10200	\$ 6,925.28
Total Funds Available	<u>\$26,924,394.22</u>

Trustee Baker motioned to approve the Financial Report as read, Second by Trustee Whitaker. Vote taken; motion carried.

COMMITTEE REPORTS

FINANCE COMMITTEE:

Monthly Financial Update:

- The Board reviewed the following reports:
 - Balance Sheet
 - Budget vs Actual
 - Revenue Tracker

Trustee Baker motioned to approve the Financial Updates as read, Second by Trustee Whitaker. Vote taken; motion carried.

PERSONNEL COMMITTEE:

Fire & EMS Personnel

New Hires Full-time:

- 2/15/26 – Webb, Joshua – Lateral – FF/EMT
- 2/23/26 – Bewley, Jason – FF/EMT Trainee
- Downes, Tyler – FF/EMT Trainee
- Ellis, Dakota – FF/EMT Trainee
- Frost, Micah – FF/EMT Trainee
- Grant, Morgan – FF/EMT Trainee
- Hood, Nolan – FF/EMT Trainee
- Kessinger, Colton – FF/EMT Trainee
- McIntosh, II, Joshua – FF/EMT Trainee
- Mouser, II, Joshua – FF/EMT Trainee
- Nauert, Logan – FF/EMT Trainee
- Radzik, Cody – FF/EMT Trainee
- Rauld, Alexander – FF/EMT Trainee
- Sexton, Austin – FF/EMT Trainee
- Webb, Landon – FF/EMT Trainee

New Hire Part-time: N/A

Interim Positions/Appointments/Promotions, Transfers, etc.: N/A

Leave of Absence: N/A

Return from Leave of Absence: N/A

Retirement/Resignations/Terminations:

- 2/3/26 – Carr, Jamie – FF/EMT - submitted a letter of resignation effective immediately.
- 2/6/26 – Evans, Justin – FF/EMT - submitted a letter of resignation effective 2/7/26.

Auxiliary Personnel

New Applicants/Reactivations: N/A

Leave of Absence: N/A

Return from Leave: N/A

Terminations/Resignations:

Motion by Trustee Mitchell to approve the Personnel Actions as read, Second by Trustee Poynter.
Vote taken; motion carried.

FIRE CHIEF'S REPORT:

Motion by Trustee Poynter to approve the Fire Chief's report as read, Second by Trustee Whitaker.
Vote taken; motion carried.

UNFINISHED BUSINESS/NEW BUSINESS OR FOR INFORMATIONAL PURPOSES:

Chief Meiman discussed the “Sick Leave Benefits” reporting. The policy is to be implemented on April 1, 2026. There has been an expansion of the explanation of categories and requesting a doctor’s not on a 12-month rolling calendar period. This was all presented for the Board of Trustees ' information only at this time. The actual policy will be sent to all Board Members for review before voting.

Chief Meiman gave an update on the Dutch Brothers encroachment issue. An attorney has confirmed that there is an encroachment onto the District’s property at 6770 Dixie Highway. A survey will be conducted to confirm property boundaries.

An election for FF/District Member Representative is approaching. Chairman Taylor appointed the following to the Election Committee: Trustee Dustin Baker, Patrick Sparks and Jerry Whitaker.

Colonel Bowman updated the Board of Trustees on the current construction of the Rescue Boat currently in production. He shared photographs of the progress. The Boat is set for a June/July delivery.

Maurice Byrne, Legal Counsel gave updated information regarding Fire School.

MOTION TO GO INTO CLOSED SESSION:

Trustee Sparks motioned for a Closed Session for “Discussion or hearings which may lead to the appointment, discipline or dismissal of a member of the Fire Protection District for the protection of the member [and not to discuss general personnel matters]”. Second by Trustee Poynter. Vote taken; motion carried. Closed Session began at 4:30 pm.

RETURN TO OPEN SESSION:

Trustee Poynter motioned to return to Open Session, Second by Trustee Whitaker. Vote taken; motion carried. The meeting returned to Open Session at 4:50 pm and immediately returned to Closed Session.

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Trustee Poynter motioned for a return to Closed Session for “Discussion or hearings which may lead to the appointment, discipline or dismissal of a member of the Fire Protection District for the protection of the member [and not to discuss general personnel matters]”. Second by Trustee Whitaker. Vote taken; motion carried. Closed Session began at 4:51 pm.

RETURN TO OPEN SESSION:

Trustee Baker motioned to return to Open Session, Second by Trustee Sparks. Vote taken; motion carried. The meeting returned to Open Session at 4:50 pm with the following actions taken.

Motion by Trustee Sparks to approve the position descriptions for Medical Training Officer (MTO), District Chief – EMS Division, Deputy Director - EMS & EMS Compliance, Second by Trustee Poynter. Vote taken; motion carried.

Motion by Trustee Sparks to approve the reassignment of two part-time members to full-time Mechanic Helper positions, Second by Trustee Mitchell. Vote taken; motion carried

Motion by Trustee Poynter to approve a five year extension of Chief Meiman’s contract which will now expire February 28, 2033 as well as a \$5,000 increase, Second by Trustee Mitchell. Vote taken; motion carried.

Motion by Trustee Mitchell to approve Chief Meiman’s evaluation, Second by Trustee Poynter. Vote taken; motion carried.

ADJOURNMENT: the minutes and the financial statement that have been approved by the Board of Trustee will be kept in the minute book and to be filed with the Jefferson Country Clerk and all other important records and materials shall be maintained at the Headquarters of the Pleasure Ridge Park Fire Protection District at 9500 Stonestreet Road, Louisville Kentucky, 40272, for inspection under the open records law, KRS 61.870 to 61.884.

With no further business, Trustee Baker motioned to adjourn the meeting, Second by Trustee Whitaker. Vote taken; motion carried. The meeting of the Pleasure Ridge Park Fire Protection Board of Trustees adjourned at 5:18 pm.

Minutes transcribed by Cheryl Smalley