

# PLEASURE RIDGE PARK FIRE PROTECTION DISTRICT BOARD OF TRUSTEE MEETING MINUTES

**Date:** November 17, 2025

**Time:** 4:00 pm

**Attendees:** Chairman James Taylor, Dwight Mitchell, Dustin Baker, Jerry Whitaker, Dena Whitler-Weedman, Chief Jason Meiman, Colonel J. A. Bowman, Cheryl Smalley, and Maurice Byrne Jr.

**Absent:** Trustee Patrick Sparks and Douglas Poynter

## CALL TO ORDER:

- The meeting was called to order at 4:00 pm by Chairman James Taylor.

## APPROVAL OF MINUTES:

- Approval of Board Meeting Minutes for October 20, 2025, motion by Trustee Mitchell to approve minutes as written, Second by Trustee Whitaker. Vote taken; motion carried.

## PROJECT MANAGER UPDATE:

- Chris Bingaman, Project Manager for 6770 Dixie Highway Building gave an update on progress and showed the Board of Trustees a rendering of the proposed new building.

**CORRESPONDENCE:** Read by Trustee Baker.

- Dave Huber – Thank You

## FINANCIAL REPORT:

The following financial report for the period ending September 30, 2025, was read by Trustee Mitchell:

<b>General Fund Checking: Beginning Balance 100006</b>	<b>\$ 549,247.27</b>
Total Receipts (deposits)	\$ 821,129.84
Total Monies Available in General Fund Checking	\$ 1,370,377.11
Disbursements (regular checks and direct deposit withdrawals)	\$ 1,035,967.66
<b>General Fund Checking: Ending Balance</b>	<b><u>\$ 334,409.45</u></b>
<b>Money Market Savings: Beginning Balance 110100</b>	<b>\$ 318,791.67</b>
Interest earned	\$ 541.51
Monies transferred into Money Market Savings Account	\$ 0.00
Monies transferred out to General Fund Checking	\$ 0.00
Monies transferred out to Holding Company Money Market Account	\$ 0.00
Monies transferred out to Capital Fund	\$ 0.00
<b>Money Market Savings Account Ending Balance</b>	<b><u>\$ 319,333.18</u></b>
<b>Capital Funds Account: Beginning Balance 100001</b>	<b>\$ 1,272,885.59</b>
Interest Earned	\$ 2,162.16
Deposited into Capital Fund Account	\$ 0.00
Monies Transferred out to General Fund Checking	\$ 0.00
<b>Capital Company Account Ending Balance</b>	<b><u>\$ 1,275,047.75</u></b>
<b>Holding Company Money Market Account 100004</b>	<b>\$10,777,793.94</b>
Interest earned	\$ 30,058.55
Deposited into Holding Money Market	\$ 628,022.42
Monies transferred out to General Fund Checking	\$ 753,454.50
Monies transferred out to Payroll Account	\$ 901,618.82
<b>Holding Company MM Account Ending Balance</b>	<b><u>\$ 9,780,801.59</u></b>

<b>Holding Company Account Beginning Balance 100300</b>	<b>\$ 1,000.00</b>
Interest Earned	\$ 0.00
EFT Deposited into Holding Company Account	\$ 0.00
Monies Transferred out to General Fund Checking	\$ 0.00
<b>Holding Company Account Ending Balance</b>	<b><u>\$ 1,000.00</u></b>
<b>Forcht Retirement Sick Leave 110200</b>	<b>\$ 93,670.94</b>
Interest earned	\$ 159.11
Deposited into Investment Account	\$ 0.00
Monies transferred out to General Fund Checking	\$ 0.00
<b>Forcht Retirement Sick Leave Ending Balance</b>	<b><u>\$ 93,830.05</u></b>
<b>Investment Account 110300</b>	<b>\$ 2,162,108.74</b>
Interest earned	\$ 0.00
Unrealized Gain on Investments	\$ 9,507.01
<b>Investment Account Ending Balance</b>	<b><u>\$ 2,171,615.75</u></b>
<b>Petty Cash</b>	<b>\$ 6,150.00</b>
Deposits or on Hand	\$ 0.00
Withdrawals	\$ 0.00
<b>Petty Cash Ending Balance</b>	<b><u>\$ 6,150.00</u></b>
<b>Payroll Clearing Account 110100</b>	<b>\$ 232,208.26</b>
Interest earned	\$ 0.00
Deposited into Payroll Account	\$ 888,580.01
Payroll Activity	\$ (1,111,723.33)
<b>Payroll Clearing Account Ending Balance</b>	<b><u>\$ 9,064.94</u></b>
<b>Public Funds 100101</b>	<b>\$ 4,383.07</b>
<b>Auxiliary Account 10200</b>	<b>\$ 4,710.99</b>
Total Funds Available	<b><u>\$14,000,346.77</u></b>

Trustee Baker motioned to approve the Financial Report as read, Second by Trustee Whitaker. Vote taken; motion carried.

- Chief Meiman discussed a possible loan to keep on hold with Forcht Bank to be used only if we were not able to collect tax payments due to the government shutdown.
- Chief Meiman also gave the Board of Trustees information regarding the proposed 2028 Data Center in the Campground Road Area and the impact it would have on PRP.

## COMMITTEE REPORTS

### FINANCE COMMITTEE:

Monthly Financial Update:

- The Board reviewed the following reports:
  - Balance Sheet
  - Budget vs Actual
  - Revenue Tracker

Trustee Baker motioned to approve the Financial Updates as read, Second by Trustee Whitaker. Vote taken; motion carried.

**PERSONNEL COMMITTEE:**

**Fire & EMS Personnel**

New Hires Full-time:

New Hire Part-time:

- 10/29/25 – Ellis, Dominique – FF (PT)
- 10/29/25 – Leach, Nicholas – FF (PT)

Interim Positions/Appointments/Promotions, Transfers, etc.: N/A

Leave of Absence: N/A

Return from Leave of Absence: N/A

Retirement/Resignations/Terminations:

- 11/7/25 – Bolton, Braydon – FF/EMT – submitted a letter of resignation effective 11/25/25.

**Auxiliary Personnel**

New Applicants/Reactivations: N/A

Leave of Absence: N/A

Return from Leave: N/A

Terminations/Resignations:

Motion by Trustee Mitchell to approve the Personnel Actions as read, Second by Trustee Whitaker.  
Vote taken; motion carried.

**FIRE CHIEF'S REPORT:**

Motion by Trustee Mitchell to approve the Fire Chief's report as read, Second by Trustee Whitaker.  
Vote taken; motion carried.

Chief Meiman provided information on our personnel responding to the UPS Plane Crash Site and on a preliminary report regarding an accident involving one of our ambulances.

**UNFINISHED BUSINESS/NEW BUSINESS OR FOR INFORMATIONAL PURPOSES:**

Maurice Byrne, Legal Counsel, brought up the By-Law Change regarding electronically viewing Board Meetings and asked that the Board vote on this change.

Motion by Trustee Mitchell to approve the By-Law Change as written, Second by Trustee Baker.  
Vote Taken; motion carried.

Colonel Bowman discussed a proposed contract with Ready Rebound, a company that would serve as a healthcare recovery solution for our employees. Ready Rebound will partner with our agency and assist our injured members in receiving faster access to care and recovery services so they are able to return to work in a timelier manner. After discussion, the Board of Trustees decided to take a vote on approving this contract.

Motion by Trustee Mitchell to approve this contract as presented, Second by Trustee Baker. Vote taken; motion carried.

Chief Meiman showed the Board of Trustees progress pictures of the Tower Ladder currently on order with Seagrave, he is hoping for a March/April delivery.

Chief Meiman also showed the Board progress pictures of the Fire Boat currently on order and is hoping for a July delivery.

Chief Meiman updated the Board of Trustees on the Audit in progress with Dean Dorton. He is hoping to have a draft of the audit to present at the December Board Meeting.

**ADJOURNMENT:** the minutes and the financial statement that have been approved by the Board of Trustee will be kept in the minute book and to be filed with the Jefferson County Clerk and all other important records and materials shall be maintained at the Headquarters of the Pleasure Ridge Park Fire Protection District at 9500 Stonestreet Road, Louisville Kentucky, 40272, for inspection under the open records law, KRS 61.870 to 61.884.

With no further business, Trustee Baker motioned to adjourn the meeting, Second by Trustee Whitaker. Vote taken; motion carried. The meeting of the Pleasure Ridge Park Fire Protection Board of Trustees adjourned at 4:45 pm.

Minutes transcribed by Cheryl Smalley