

# PLEASURE RIDGE PARK FIRE PROTECTION DISTRICT BOARD OF TRUSTEE MEETING MINUTES

**Date:** August 16, 2021      Approved 09/20/21

**Time:** 6:30 pm

**Attendees:** Trustees James Taylor (Chair), Butch Sample (Secretary), Charles Ford (Treasurer), Tony Butler, Leslie Ryan, Betty Jarboe, and Matt May; Chief Doug Recktenwald, Deputy Chief Jason Meiman, Gayle Bolton, Angela Hatchett, and Maurice Byrne Jr.

**Absentee(s):**

**OPENING OF PROCEDURES:** Chair Taylor called the meeting to order at 6:30pm.

**Approval of Board Minutes for July 19, 2021:** Motion by Trustee Butler to accept with amendment, Second by Trustee May. Vote taken; motion carried.

- **Nominations for Officers:**

**Chair:** Trustee Sample nominated Trustee Taylor, Second by Trustee Ford. No other nominations followed. Vote taken; motion carried.

**Treasurer:** Trustee Taylor nominated Trustee Ford, Second by Trustee Sample. No other nominations followed. Vote taken; motion carried.

**Secretary:** Trustee Taylor nominated Trustee Sample, Second by Trustee Ford. No other nominations followed. Vote taken; motion carried.

- **Chair Taylor appointed the following Standing Committees:**

**Finance:** Charles Ford (Chair)  
Leslie Ryan  
James Taylor  
Betty Jarboe as alternate

**Personnel:** Tony Butler (Chair)  
Matt May  
Butch Sample

**Emergency Sick Time Pool Committee:**

Chief Recktenwald  
Trustee Tony Butler  
Trustee Butch Sample  
Major Joey Bowman  
Alternate: Trustee Betty Jarboe

Other Standing Committees personnel will be assigned as needed....

**Annual Jefferson County Suburban Fire Service Voting Representative** on behalf of Pleasure Ridge Park Fire Protection District: Trustee May, Chief Recktenwald, and Deputy Chief Meiman

**CORRESPONDANCE:**

- A thank you card was received from Ms. Rhoads praising the EMS crew that assisted her friend during a diabetic reaction.
- A thank you card was received from Trisha and Verna thanking Captain Linker and his crew for their assistance with their mom's smoke detectors.

- Trustee Sample sent a “thank you” card for the fruit basket received during his recovery.

## **FINANCIAL REPORT:**

General Fund Checking Account/Forcht Bank beginning July 1, 2021: \$348,230.05  
Total receipts for deposits: \$2,507,914.54  
Total monies available in General Fund Checking Account: \$2,856,144.59  
Total disbursements: \$2,686,141.83  
Ending balance on July 31, 2021: \$170,002.76

Money Market Saving Account/Forcht Bank beginning balance as July 1, 2021: \$7,226,684.57  
Interest earned for July: \$1,943.70  
Monies transferred into General Fund Checking Account: \$900,000.00  
Monies transferred into Money Market Saving Account: \$0.00  
Ending Balance on July 31, 2021: \$6,328,628.27

Holding Company Account beginning balance as of July 1, 2021: \$1,832,976.13  
Interest earned for July: \$278.53  
EFT Deposited into Holding Company Account: \$85,918.55  
Monies transferred into General Fund Checking: \$1,408,886.02  
Monies transferred into Employee Sick Time: \$400,000.00  
Ending Balance on July 31, 2021: \$110,287.19

Total Funds Available (General Fund + Money Market + Holding Company): \$6,608,918.22

Trustee Sample motioned to approve the Financial Report as read, second by Trustee May. Vote taken; motion carried

## **COMMITTEE REPORTS**

**FINANCE COMMITTEE: Please note the monthly committee meeting was cancelled**

Monthly Financial Update:

- The Board reviewed the Expenditures & Income and Balance Sheets FY 2021-2022.

### **OLD BUSINESS:**

- Updates on Station 5 and Station 1 remodel projects

**NEW BUSINESS:** N/A

### **PERSONNEL COMMITTEE:**

OLD BUSINESS: N/A

NEW BUSINESS

#### **Fire & EMS Personnel**

New Hires (Full-time, Part-time): N/A

Reactivations/Reinstatements: N/A

Interim Positions/Appointments/Promotions, Demotions, Transfers, etc.:

Chief Recktenwald is recommending the following personnel for promotions:

- SGT Matthew May to the rank of Captain
- FF Rasheed Seraji to the rank of Sergeant
- FF Kyle Mattingly to the rank of Sergeant

Leave of Absence: N/A

Return from Leave of Absence:

- 08/09/21: SGT Sam Pressley returned from Medical LOA to light duty

Retirement/Resignations/Terminations:

- 07/19/21: Recruit Jordan Salyer resigned
- 07/19/21: PT Paramedic Tim Hammond resigned
- 07/31/21: PT FF/EMT Bryan Elder will be resigning due to retirement with Louisville Fire
- 07/31/21: PT FF/EMT Eddie Whitworth resigned
- 08/07/21: PT FF/Daniel Ayers resigned

**Auxiliary Personnel**

New Applicants/Reactivations: N/A

Leave of Absence: N/A

Return from Leave: N/A

Terminations: N/A

Please note that Trustee May removed himself from any discussion and vote.... The Committee motioned to approve the above list as read, Second by Trustee Ryan. Vote taken; motion carried.

Trustee May returned to the table....

Policies & Procedures: N/A

Employee Handbook: N/A

**ETHICS COMMITTEE:** N/A

**LONG RANGE PLANNING COMMITTEE:** N/A

**EMERGENCY SICK TIME POOL COMMITTEE:** N/A

**FIRE CHIEF'S REPORT**

- July 2021 Statistical Summary

**MOTION FOR CLOSED SESSION:** Chief requested a Closed Session for "Discussions of proposed or pending litigation against or on behalf of the Fire Protection District". Motion by Trustee Sample, Second by Trustee Ford. Vote taken; motion carried. Closed Session began at 6:39pm.

**RETURN TO OPEN SESSION:** The meeting returned to Open Session at 6:48pm, with no action taken.

**UNFINISHED BUSINESS/NEW BUSINESS OR FOR INFORMATIONAL PURPOSES:**

- Comptroller's Employment Contract (James Taylor): Trustee May motioned to approve the Contract through the remainder of Trustee Taylor's term, Second by Trustee Ryan. Vote taken; motion carried.
- 2019-2020 Lake Dreamland Audit: That since July 1, 2020, all former Lake Dreamland Fire Protection District financial and operational matters are: Under the strict and absolutely accountable Pleasure Ridge Park Fire Protection District Financial and Operational Control, every single dollar of Lake Dreamland Fire Protection District is covered under a full bond, not a single dollar has been missing or not accounted for by the Pleasure Ridge Park Fire Protection District, every item has been audited and is in public record and on record with the Department for Local Government. Motion to accept the audit as written and per the statement above by Trustee May, Second by Trustee Sample. Vote taken; motion carried.
- 2020 Annual Awards Dinner Invitation
- Trustee Ford applauded the crews for their efforts in everything they do! He wants them to know the Board of Trustees is here to support them in every way possible.

**ADJOURNMENT:** the minutes and the financial statement that have been approved by the Board of Trustee will be kept in the minute book and to be filed with the Jefferson Country Clerk and that all other important records and materials shall be maintained at the Headquarters of the Pleasure Ridge Park Fire Protection District at 9500 Stonestreet Road, Louisville Kentucky, 40272, for inspection under the open records law, KRS 61.870 to 61.884.

With no further business, Trustee May motioned to adjourn the meeting, Second by Trustee Butler. Vote taken; motion carried. The meeting of the Pleasure Ridge Park Fire Protection Board of Trustees adjourned at 7:12.

Minutes transcribed by Gayle Bolton



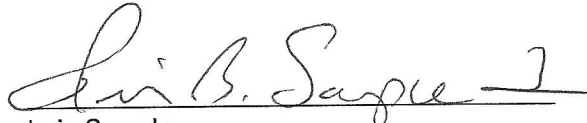
**CLOSED SESSION OF  
PLEASURE RIDGE PARK FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING**

At the Meeting of the Board of Trustees of the Pleasure Ridge Park Fire Protection District held on August 16, 2021, the following Trustees were present: J. Taylor, C. Ford, B. Sample, T. Butler, M. May, L. Ryan, and B Jarboe

1. Chair Taylor gave notice in the meeting that a closed session of the Board was necessary to discuss:
  - (A) DISCUSS (state general nature of the business):
  - (B) BECAUSE (reason for the closed session):
  - (C) WHICH IS AUTHORIZED BY THE FOLLOWING SUBSECTION OF KRS 61.810:
    - (1) (d) Deliberations on the future acquisition or sale of real property which would be affected by publicity.
    - (1) (e) Discussions of proposed or pending litigation against or on behalf of Fire Protection District.
    - (1) (f) Discussions or hearings which may lead to the appointment, discipline or dismissal of a member of the Fire Protection District for the protection of the member [and not to discuss general personnel matters].
    - (1) (g) Deliberation of the Board of Trustees as a quasi-judicial body, at which neither the person involved, his representatives, nor any other individual not a member of the Fire Protection District's governing body or staff is present.
2. A motion was made by Trustee Sample, seconded by Trustee Ford to hold a closed session of the Board of Trustees, and the motion carried.
3. Board of Trustees went into closed session at 6:39pm
4. Board of Trustees returned from closed session at 6:48pm.
5. No final action was taken by the Board of Trustees in the closed session and no matters were discussed in the closed session other than those publicly announced above prior to convening the closed session.

**CERTIFICATION:**

I, Irvin B Sample Jr, Secretary, hereby certify that the foregoing minutes are a true and correct copy of the minutes related to a closed session of the Board of Trustees of the Pleasure Ridge Park Fire Protection District on August 16, 2021.



Irvin Sample,  
Secretary of the Board of Trustees