

**PLEASURE RIDGE PARK FIRE PROTECTION DISTRICT
BOARD OF TRUSTEE MEETING MINUTES**

Date: May 16, 2022

Time: 6:30 pm

Attendees: Trustees James Taylor (Chair), Charles Ford (Treasurer), Butch Sample (Secretary), Leslie Ryan, Betty Jarboe, Tony Butler and Matt May; Chief Doug Recktenwald, Deputy Chief Jason Meiman, Cheryl Smalley, Angela Hatchett, and Maurice Byrne Jr.

SPECIAL GUEST:

- Greg Mullaney, Ameriprise Financial, Private Wealth Advisor/Chief Executive Officer spoke at the request of Chair Taylor regarding financial/fixed income portfolio proposal.

Approval of Board Minutes for April 18, 2022 Board of Trustees Meeting:

Motion by Trustee May to approve minutes as read, Second by Trustee Ryan. Vote taken; motion carried.

CORRESPONDENCE:

The following correspondence received were read by Trustee Sample:

- University of Louisville Burn Center – thank you for day-to-day service.
- Esther Kerschner/Bob Chally – thank you for help received.
- Louisville Regional Airport Authority – gratitude expressed for FF/Paramedic Justin Elder's assistance with an officer's cardiac arrest. Chief Recktenwald added that it was a "job well done" by FF/Paramedic Elder.

FINANCIAL REPORT:

The following financial report was read by Trustee Ford:

• General Fund Checking Account/Forcht Bank beginning April 1, 2022:	\$ 526,646.44
Total receipts for deposits:	\$ 1,218,555.29
Total monies available in General Fund Checking Account:	\$ 1,745,211.73
Total disbursements:	\$ 1,132,730.72
Ending Balance on April 30, 2022:	\$ 612,481.01
• Money Market Saving Account/Forcht Bank beginning balance April 1, 2022:	\$12,352,694.82
Interest earned:	\$ 3,767.98
Monies transferred into Money Market Saving Account:	\$ 00.0
Monies transferred into General Fund Checking Account:	\$ 600,000.00
Monies transferred into Holding Company Account	\$ 0.00
Ending Balance on April 30, 2022:	\$11,756,462.80
• Holding Company Account beginning balance as of April 1, 2022:	\$ 1,570,624.30
Interest earned for January:	\$ 260.56
EFT Deposited into Holding Company Account:	\$ 129,488.40
Monies transferred into General Fund Checking:	\$ 0.00
Monies transferred into Employee Sick Time:	\$ 0.00
Ending Balance on April 30, 2022:	\$ <u>1,700,373.26</u>
Total Funds Available (General Fund + Money Market + Holding Company):	\$14,069,317.07

Trustee Sample motioned to approve the Financial Report as read, second by Trustee May. Vote taken; motion carried

COMMITTEE REPORTS

FINANCE COMMITTEE: (May Finance Committee Cancelled)

- Budget (2022-23) presentation by Deputy Chief Meiman. Budget documents were submitted to the Board of Trustees for review to be presented for approval at June 2022 Board Meeting.

Monthly Financial Update:

- The Board reviewed the following reports:
 - Balance Sheet (As of April 30, 2022)
 - Budget vs Actual
 - Fiscal Year Budget 2021-22
 - Revenue Tracker

Trustee Ryan motioned to approve the Financial Report as read, second by Trustee May. Vote taken; motion carried

PERSONNEL COMMITTEE: (May Personnel Committee Cancelled)

Fire & EMS Personnel

New Hires Full-time:

- 5/16/22: Tara Eubank – Hired as Full Time Paramedic
- 5/16/22: David Wallace – Hired as Full Time Paramedic
- 5/09/22: The following candidates were hired as FF/EMT Trainees:
 - Zachery Abrams
 - Tyler Barrick
 - Braydon Bolton
 - Jared Holmes
 - Jeffery Johnson
 - Nathan Nethers
 - Anthony Pakozdy
 - Jailen Reed
 - Christopher Woody

New Hire Part-time: N/A

Interim Positions/Appointments/Promotions, Demotions, Transfers, etc.: N/A

Leave of Absence: N/A

Return from Leave of Absence:

- 4/20/22: Tarico Tunstull requested to return from Leave of Absence effective 5/13/22

Retirement/Resignations/Terminations:

- 4/26/22: Joseph Stuart – submitted letter of resignation effective 5/12/22
- 5/11/22: Sean McAdam – removed from roster (deceased).

The following members will complete their new hire probation for FF/EMT on 5/17/22:

- Sebastian Adams
- David Jean
- Joshua Lee
- Timothy Miller
- Zachary Recktenwald
- Jordan Redmon
- Joseph Roth
- Payton Settles
- Keaton Washington
- James Watts
- Dalton Wilson

The following member will complete the new hire probation for Paramedic on 5/03/22:

- Justin Jones

Auxiliary Personnel

New Applicants/Reactivations: N/A

Leave of Absence: N/A

Return from Leave: N/A

Terminations/Resignations: N/A

Motion by Trustee Sample to approve the above list as read, Second by Trustee May. Vote taken; motion carried.

ETHICS COMMITTEE: N/A

LONG RANGE PLANNING COMMITTEE: N/A

EMERGENCY SICK TIME POOL COMMITTEE: N/A

ELECTION COMMITTEE FOR FIREFIGHTER/DISTRICT MEMBER ELECTION:

- Timeline – FF/District Member Trustee Election 6/25/22 was discussed
- The following nominations were presented to the Board for approval:
 - James A. (Tony) Butler
 - George B. Givens, Jr.
 - Troy D. Hanson
 - Douglas W. Poynter

Motion by Trustee May to approve the above nominations as read, Second by Trustee Sample. Vote taken; motion carried.

FIRE CHIEF'S REPORT

- April 2022 Statistical Summary: Chief provided a report reflecting data for the month of April 2022.
- April 2022 EMS Operational Stats: Chief provided a report reflecting data for EMS runs made for the month of April 2022.

Motion by Trustee May to approve the above reports as read, Second by Trustee Ryan. Vote taken; motion carried.

UNFINISHED BUSINESS/NEW BUSINESS OR FOR INFORMATIONAL PURPOSES:

- FY 22/23 Budget – will be presented at June 2022 Board Meeting for approval.
- Deputy Chief Meiman presented to the board his nomination for appointment to Deputy Chief as of July 1, 2022 when he takes office as Chief. Colonel Meiman asked the board to consider Major Joey Bowman for the position of Deputy Chief. Motion by Trustee Sample to approve this appointment, Second by Trustee May. Vote taken; motion carried.

ADJOURNMENT: the minutes and the financial statement that have been approved by the Board of Trustee will be kept in the minute book and to be filed with the Jefferson Country Clerk and that all other important records and materials shall be maintained at the Headquarters of the Pleasure Ridge Park Fire Protection District at 9500 Stonestreet Road, Louisville Kentucky, 40272, for inspection under the open records law, KRS 61.870 to 61.884.

With no further business, Trustee Ford motioned to adjourn the meeting, Second by Trustee Ryan. Vote taken; motion carried. The meeting of the Pleasure Ridge Park Fire Protection Board of Trustees adjourned at 7:50 pm.

Minutes transcribed by Cheryl Smalley