

PLEASURE RIDGE PARK FIRE PROTECTION DISTRICT BOARD OF TRUSTEE MEETING MINUTES

Date: November 15, 2021 Approved 12/20/2021

Time: 6:30 pm

Attendees: Trustees James Taylor (Chair), Butch Sample (Secretary), Leslie Ryan, Betty Jarboe, Tony Butler, and Matt May; Chief Doug Recktenwald, Deputy Chief Jason Meiman, Gayle Bolton, Angela Hatchett, and Maurice Byrne Jr.

Absentee(s): Trustee Tony Butler

OPENING OF PROCEDURES: Chair Taylor called the meeting to order at 6:30pm.

Approval of Board Minutes for October 18, 2021: Motion by Trustee Ford to approve as read, Second by Trustee Sample. Vote taken; motion carried.

CORRESPONDANCE:

- A card was received from Noah Bryant and family thanking the department and auxiliary for the flowers and food received during his wife's funeral.
- A card was received from the Nichols Fire Dept. thanking the department for the support provided by our firefighters.

FINANCIAL REPORT:

General Fund Checking Account/Forcht Bank beginning October 1, 2021:	\$ 239,973.26
Total receipts for deposits:	\$1,289,509.50
Total monies available in General Fund Checking Account:	\$1,529,482.76
Total disbursements:	\$1,174,464.52
Ending balance on October 31, 2021:	\$ 355,018.24

Money Market Saving Account/Forcht Bank beginning balance October 1, 2021:	\$ 4,231,761.11
Interest earned for October:	\$ 981.16
Monies transferred into Money Market Saving Account:	\$ 0.00
Monies transferred into General Fund Checking Account:	\$ 1,100,000.00
Monies transferred into Holding Company Account	\$ 0.00
Ending Balance on October 31, 2021:	\$ 3,132,742.27

Holding Company Account beginning balance as of October 1, 2021:	\$ 911,927.23
Interest earned for October:	\$ 153.78
EFT Deposited into Holding Company Account:	\$ 85,026.07
Monies transferred into General Fund Checking:	\$ 0.00
Monies transferred into Employee Sick Time:	\$ 0.00
Ending Balance on October 31, 2021:	\$ 997,107.08

Total Funds Available (General Fund + Money Market + Holding Company):	\$4,484,867.59
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Trustee May motioned to approve the Financial Report as read, second by Trustee Ryan. Vote taken; motion carried

COMMITTEE REPORTS

FINANCE COMMITTEE: Please note the Finance Committee Meeting was cancelled

Monthly Financial Update:

- The Board reviewed the following reports:
 - Expenditures & Income and Balance Sheets FY 2021-2022
 - Budget vs Actual
 - Fiscal Year Budget Review
 - Revenue Tracker

OLD BUSINESS: N/A

NEW BUSINESS:

- Chief presented his "4-Year Strategic Plan" which includes the following:
 - Build up infrastructure from tax increase
 - pay raises
 - purchase fire apparatus
 - purchase accountability equipment
 - purchase medical equipment

Chief requested approval for: \$2,700 pay increase for all full-time employees per year and 50 center per hour for all part-time employees, effective 01/01/2022. This will be an expenditure of approximately \$420,000.00. Motion by Trustee May to approve pay increases as listed above, Second by Trustee Ryan. Vote taken; motion carried.

Chief requested to purchase a Seagrave Fire apparatus (over a 4-year period) through HGAC, in the amount of \$796,521.00. Motion by Trustee Sample, Second by Trustee May. Vote taken; motion carried.

Chief requested approval to purchase MSA Accountability Monitoring equipment, in the amount of \$42,120.00 through Fire Department Service and Supply. This is a single source provider. Motion by Trustee May, Second by Trustee Sample. Vote taken; motion carried.

Chief requested to purchase 7 LIFEPAK 15 Monitor/Defib equipment, etc., from Stryker, in the amount of \$229,507.27. Please note this too is a single source provider. This purchase can be paid for by the refund received from WellNet (health insurance carrier). Motion by Trustee Ryan, Second by Trustee Sample. Vote taken; motion carried.

PERSONNEL COMMITTEE: Please note the Personnel Committee Meeting was cancelled

OLD BUSINESS: N/A

NEW BUSINESS

Fire & EMS Personnel

New Hires (Full-time, Part-time):

- 10/25/21: Brian Dant was hired as a full-time Paramedic

Reactivations/Reinstatements:

- PT FF/EMT David Ballard requested reactivation

Interim Positions/Appointments/Promotions, Demotions, Transfers, etc.:

- 09/01/21: SGT Josh Johnson completed his promotional probation and is requesting Regular Member status.
- 11/01/21: FF Justin Sullivan has resigned from full-time employment and transferred to part-time status

Leave of Absence: N/A

Return from Leave of Absence:

- 10/28/21: RR FF Brandon Curry is requesting to return from Military LOA effective 11/06/21
- 11/03/21: RR FF Cliff Kinniard returned from extended Personal LOA

Retirement/Resignations/Terminations:

- 11/15/21: PT Training Division employee Ryan McClanahan submitted his resignation. Last date of participation 7/2/21

Auxiliary Personnel

New Applicants/Reactivations: N/A

Leave of Absence: N/A

Return from Leave: N/A

Terminations/Resignations:

- 10/20/21: Kelsee George resigned from the Auxiliary.

Motion by Trustee May to approve the above list as read, Second by Trustee Sample. Vote taken; motion carried.

Policies & Procedures: N/A

Employee Handbook: N/A

ETHICS COMMITTEE: N/A

LONG RANGE PLANNING COMMITTEE: N/A

EMERGENCY SICK TIME POOL COMMITTEE: N/A

FIRE CHIEF'S REPORT

- October 2021 Statistical Summary
- Chief Recktenwald tendered his retirement notice effective 6/30/2022

MOTION FOR CLOSED SESSION: Chief Recktenwald requested a Closed Session for "Discussions of proposed or pending litigation against or on behalf of the Fire Protection District" and "Discussions or hearings which may lead to the appointment, discipline or dismissal of a member of the Fire Protection District for the protection of the member [and not to discuss general personnel matters]".

Motion by Trustee May, Second by Trustee Sample. Vote taken; motion carried. Closed Session began at 7:40pm.

RETURN TO OPEN SESSION: The meeting returned to Open Session at 7:44pm, with no action taken.

MOTION FOR CLOSED SESSION: Chair Taylor requested a Closed Session for "Discussions of proposed or pending litigation against or on behalf of the Fire Protection District" and "Discussions or hearings which may lead to the appointment, discipline or dismissal of a member of the Fire Protection District for the protection of the member [and not to discuss general personnel matters]".

Motion by Trustee Ryan, Second by Trustee Sample. Vote taken; motion carried. Closed Session began at 7:45pm. Everyone was asked to leave the room except the Board Members.

RETURN TO OPEN SESSION: The meeting returned to Open Session at 8:20pm, with no action taken.

Trustee May motioned to the approve the Agreement offered to FF Uriah D. Beach, which included 48 hours of suspension and notification this is his "last chance", Second by Trustee Sample. Vote taken; motion carried.

UNFINISHED BUSINESS/NEW BUSINESS OR FOR INFORMATIONAL PURPOSES: N/A

ADJOURNMENT: the minutes and the financial statement that have been approved by the Board of Trustee will be kept in the minute book and to be filed with the Jefferson Country Clerk and that all other important records and materials shall be maintained at the Headquarters of the Pleasure Ridge Park Fire Protection District at 9500 Stonestreet Road, Louisville Kentucky, 40272, for inspection under the open records law, KRS 61.870 to 61.884.

With no further business, Trustee May motioned to adjourn the meeting, Second by Trustee Sample. Vote taken; motion carried. The meeting of the Pleasure Ridge Park Fire Protection Board of Trustees adjourned at 8:21pm.

Minutes transcribed by Gayle Bolton

**CLOSED SESSION OF
PLEASURE RIDGE PARK FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING**

At the Meeting of the Board of Trustees of the Pleasure Ridge Park Fire Protection District held on November 15, 2021, the following Trustees were present: J. Taylor, C. Ford, B. Sample, M. May, L. Ryan, and B Jarboe

1. Chair Taylor gave notice in the meeting that a closed session of the Board was necessary to discuss:

(A) DISCUSS (state general nature of the business):

(B) BECAUSE (reason for the closed session):

(C) WHICH IS AUTHORIZED BY THE FOLLOWING SUBSECTION OF KRS 61.810:

___ (1) (d) Deliberations on the future acquisition or sale of real property which would be affected by publicity.

___ (1) (e) Discussions of proposed or pending litigation against or on behalf of Fire Protection District.

X (1) (f) Discussions or hearings which may lead to the appointment, discipline or dismissal of a member of the Fire Protection District for the protection of the member [and not to discuss general personnel matters].

___ (1) (g) Deliberation of the Board of Trustees as a quasi-judicial body, at which neither the person involved, his representatives, nor any other individual not a member of the Fire Protection District's governing body or staff is present.

2. A motion was made by Trustee May, seconded by Trustee Sample to hold a closed session of the Board of Trustees, and the motion carried.

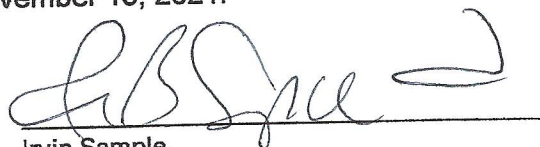
3. Board of Trustees went into closed session at 7:40pm

4. Board of Trustees returned from closed session at 7:44pm.

5. No final action was taken by the Board of Trustees in the closed session and no matters were discussed in the closed session other than those publicly announced above prior to convening the closed session.

CERTIFICATION:

I, Irvin B Sample Secretary, hereby certify that the foregoing minutes are a true and correct copy of the minutes related to a closed session of the Board of Trustees of the Pleasure Ridge Park Fire Protection District on November 15, 2021.



Irvin Sample,
Secretary of the Board of Trustees

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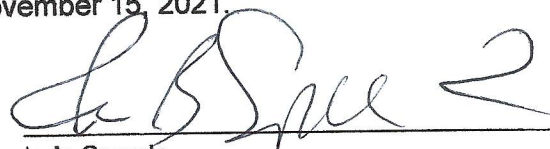
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